

Douglas A. Ducey
Governor



Gilbert Davidson
Chief of Operations
and Interim Director

ARIZONA DEPARTMENT OF ADMINISTRATION

OFFICE OF THE DIRECTOR

100 NORTH FIFTEENTH AVENUE • SUITE 401
PHOENIX, ARIZONA 85007
(602) 542-1500

MEMORANDUM FOR: All

FROM: Gilbert Davidson, Interim Director, Arizona Department of Administration

DATE: June 28, 2018

RE: Arizona Department of Administration Tribal Consultation Policy

This policy establishes the basic principles governing the Arizona Department of Administration's (ADOA) relations with Tribal governments in the State of Arizona. ADOA'S mission is to "Deliver results that matter by providing best-in-class support services." The State of Arizona and Tribes share mutually beneficial interests in cooperative relationships. ADOA is committed to increasing affiliations and strengthening supportive interactions with Tribes.

POLICY:

1. Pursuant to A.R.S. § 41-2051, each state agency shall develop and implement tribal consultation policies to guide the agency's work and interaction with the tribal nations of this state.
2. ADOA recognizes the sovereignty of Tribal governments and their jurisdiction over Tribal lands as defined by federal law. (The definition in federal law includes all lands within reservation boundaries [18 U.S.C.A. §1151].)
3. ADOA recognizes that the federal government has the primary responsibility for assisting Tribes to regulate and manage the environment within Tribal lands. ADOA is committed to developing cooperative relationships with the Tribes.

PROCEDURES:

1. ADOA will not conduct any activities within Tribal lands without first receiving an invitation from the appropriate Tribal official.
2. ADOA will enter into Intergovernmental Agreements (IGA) or Memoranda of Understanding (MOU) when considered mutually appropriate by ADOA and an interested Tribal Government in consultation with the Governor's Office and Governor's Office on Tribal Relations.
3. ADOA will conduct training, when appropriate and as resources allow, encourage and improve Departmental and/or Tribal understanding and communication. ADOA will open channels of communication to Tribal officials and Tribal staff, whenever possible, similar to existing ADOA channels of communication with State agencies, boards, and commissions.
4. ADOA will provide early notification to Tribes about decisions that may directly affect them. ADOA requests reciprocity by Tribes.
5. ADOA staff will relay Tribal communications of complaints, issues, or concerns, including requests from Tribes for technical assistance, to the appropriate staff as quickly as possible.
6. ADOA staff will consult with the appropriate Governor's Office policy advisor and obtain approval from the Governor's Office on Tribal Relations before initiating any contact with Tribes.

RESPONSIBILITY:

Responsibility for the enforcement of this policy lies with the Director of ADOA and ADOA leadership. The Department's designated representative is: Michael Beller, 100 North 15th Avenue; Suite 202, Phoenix, Arizona, 85007 michael.beller@azdoa.gov (602) 542-1363.